

Quapaw Tribe Business Committee

Community Building

Regular Meeting

March 18, 2017

CALL TO ORDER: 9:15 a.m.

INVOCATION: Marilyn Rogers

<u>ROLL CALL:</u>	John Berrey, Chairman	Present
	Thomas Mathews, Vice-Chairman	Present
	Tamara Smiley-Reeves, Sec. /Treas.	Absent
	Marilyn Rogers, Member	Present
	T.C. Bear, Member	Present
	Betty Gaedtke, Member	Present
	Ranny McWatters, Member	Present

DECLARATION OF QUORUM: Announced by QTBC Chairman, John Berrey

READING, CORRECTION AND APPROVAL OF MINUTES: The minutes of the February 18, 2017

QTBC meeting and phone polls were presented for approval. **Motion by QTBC Member, Marilyn Rogers, to accept the minutes as well as the phone polls, as submitted. Seconded by QTBC Vice-Chairman, Thomas Mathews. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

TREASURER'S REPORT: The Treasurer's Report for the period ending February 28, 2017 was submitted to the QTBC in accordance with standard accounting procedures. **Motion by QTBC Member, TC Bear, to accept the treasurer's report, as submitted. Seconded by QTBC Member, Betty Gaedtke. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

PROGRAM REPORTS: Written Program Reports were submitted in the QTBC packets for approval. **Motion by QTBC Member, Marilyn Rogers, to accept the program reports as presented. Seconded by QTBC Member, Betty Gaedtke. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

PROGRAM DIRECTORS:

Susie Jackson (HR) – We currently have 241 full time employees, 32 full/part time employees, 82 of those are tribal members, 123 are Native American, 11 are spouses and caregivers, and 26 are veterans. We will start the new plan year on our flexible medical spending account next month as well as participate in the Downstream annual health fair next month. July 1st will be open enrollment for 401k. On Friday, March 10th we hosted the annual employee recognition luncheon where we recognized employees' longevity of service. We also hosted a financial workshop with John Pollard with Wells Fargo to help

employees' with their 401k questions. We are now currently working with Quapaw EMS to put together a CPR training for our departments. We are also working with area tribe's HR departments to form a network and work better together.

Barbara Collier (TGA) – The external auditors will be in next week. Our 2 new auditors are busy doing training. We have had several investigations at both Downstream and Quapaw Casino, but nothing major. It mostly has to do with some licensing issues. TGA still has an opening in their compliance department; however, it's hard to find someone to work on third shift. Next week Barbara will be attending NTGCR (National Tribal Gaming Commissioners and Regulators). Following that conference the NIGC (National Indian Gaming Commission) will have, a consultation and that did not go well for us last year. Barbara and the TGA are still working on the grandfather clause on the class 2 machines that didn't meet NIGC standards. The deadline is now 2018 and it states that we have to have every machine up to date with those standards. The NIGA (National Indian Gaming Association) has also formed a committee to look into removing just the sunset portion. Which is just the date by which the changes to class 2 machines are to be made by. We are in agreement to go in and make all the changes, but not by the date, they have specified. NTGC recently did their bi-annual audit and there were no findings.

Chairman, John Berrey, thanked Barbara for all she has done for the tribe and asked her to speak a little about her new company. Barbara is about to launch her new beading company, Zha-we Wa-na-i, which translates to Beaver Beads. Barbara is of the Beaver Clan. She is about to launch a big design line that features a Native Cuff, similar to Rustic Cuff. So let her know if you want something with a native design or anything embroidered.

Karen Hildreth (Museum) – A lot of the museum exhibits have been in Arkansas at the Clinton Presidential Library for the Arkansas Fusion. The museum has been preparing for the language class that starts on March 21st at 6:00 pm. It will last for 8 weeks and at the end of that course basket weaving will start and a traditional cooking class with Anna McKibben. Around the time all that wraps up it will be pow-wow time.

Everett Bandy (THPO) – Everett submitted the close out of fiscal year 2015 and fiscal year 2016 annual report it was approved on January 30th. Fiscal year 2017 funding grant is due in June. For the month of February, Everett reviewed 250 projects. He also worked closely with Karen Hildreth, Scott Palmer, and Anna McKibben with the Arkansas Fusion. His efforts will help Arkansas teachers work out a curriculum to teach students about the history of the Quapaw people.

Debbie Wray (Tax Commission) – All licensing is current and up to date. The National Intertribal Tax Alliance annual conference is scheduled for September 12-14 at Foxwoods in Connecticut. Debbie provided the Business Committee with the policies and procedures for returned checks specifically for the

tag department. ATEC has been busy raising money for scholarships and will host the wild onions and eggs breakfast April 12th. The annual tribal memorial dinner is scheduled for May 20th. As far as the elders' trip Debbie suggests handing it over to a travel agency to help make all the arrangements. **Mr. Berrey asked that the elders' trip committee figure the cost to ask a travel agency for assistance with travel arrangements.** Debbie informed the Business Committee that there are approximately 300 tribal members that have inquired about the trip.

Motion by QTBC Member, Marilyn Rogers, to accept the policies and procedures as submitted. Seconded by QTBC Member, Betty Gaedtke. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

Rhonda Weaver (Title VI) – Congregate meals for the month of February was around 1571 and there were 1118 home deliveries. Our numbers keep going up. **Chairman Berrey warned that with the President's new budget it might eliminate meals on wheel. He asked that Donna and Eric look at ways to prepare for a drop in our funding for the Title VI program if this new budget is approved. This could potentially have a catastrophic impact on what we can do for non-tribal members.**

The caregiver conference had over 200 people attended. There will also be a small group of about 25 that will be going on a trip to Branson, MO around May 26th and Rhonda has asked that Downstream lend them a van to make the trip. **Chairman Berrey will get back to her on whether there will be a shuttle available at that time.**

Motion by QTBC Member, Marilyn Rogers to accept the low bid for a new van for Title VI. Seconded by QTBC Vice-Chairman, Thomas Mathews. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

SUBCOMMITTEE REPORTS:

Larry Mercer (EFA) – Assistance for rent has been about \$3,000, car repairs is also around \$3,000, house repairs and appliance assistance is \$2,300 and miscellaneous expenses has been \$7,900. So year to date we have helped with over \$16,258.

GUEST:

Krista Pierce & Bobbi Wolf – Krista and Bobbi spoke to the Business Committee about using roads in Picher to help Native 2 Native University train CDL drivers. **Chairman Berrey asked that N2N draft a lease agreement and send it to the Business Committee and Steve Ward for review.**

UNFINISHED BUSINESS: None

NEW BUSINESS:

Community building kitchen range - Motion by QTBC Vice-Chairman, Thomas Mathews, to approve the purchase of a new stove for the community building from Joe Harding for \$7,445.00. Seconded by QTBC Member, Marilyn Rogers. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

Resolution 031817-A – Motion by QTBC Member, TC Bear, to adopt Resolution 031817-A for the Tribal Heritage Grant Application. Seconded by QTBC Member, Ranny McWatters. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

Resolution 031817-B – Motion by QTBC Member, Marilyn Rogers, to adopt Resolution 031817-B for the CPS Grant Application. Seconded by QTBC Vice-Chairman, Thomas Mathews. Vote: JB, yes; TM, yes; TSR, absent; MR, yes; TB, yes; BG, yes; RM, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

DONATIONS: None

CLOSED SESSION: 10:45 am

RETURN TO OPEN SESSION: 11:09 am

TOPIC(S):

1. Spoke with RWI and the BC concurs with their recommendations
2. Spoke with CFO, Eric Bohn regarding the settlement and tribal insurance

BENEDICTION: John Berrey

ADJOURNMENT: 11:10 am

/s/ Tamara Smiley-Reeves _____

Tamara Smiley-Reeves, Sec./Treas.

Minutes Prepared In Accordance with

Robert's Rules of Order

[Ronor (10th Ed.) PG 451, 1. 25-28

By: /s/ Hanan Matthews _____

Quapaw Tribal Business Committee Clerk

CERTIFICATION

Approved by the Quapaw Tribal Business Committee

On April 19, 2017 with a vote reflecting

7 yes, 0 no, 0 abstaining, 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 28, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Purchase of a 2 Door Reach-in Freezer from Webstaurant Store for \$2,534.00

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/28/17 3:42 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/28/17 3:40 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/28/17 10:31 pm
Ranny McWatters, Member	X				Via Email 03/28/17 10:18 pm
Betty Gaedtke, Member	X				Via Email 03/28/17 10:11 pm
Marilyn Rogers, Member	X				Via Email 03/28/17 9:51 pm
T.C. Bear, Member	X				Via Email 03/29/17 7:45 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 29, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 13, 2017

REQUEST FOR PHONE POLL: QTBC Sec. /Treas., Tamara Smiley-Reeves

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve an Advance/Loan to Tribal Member M.O. for \$35,000. This Advance/Loan will be Paid Off when the Tribal Member Receives their Interest in a Probate Settlement.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/13/17 1:51 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/13/17 2:04 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/13/17 12:48 pm
Ranny McWatters, Member	X				Via Email 03/13/17 1:47 pm
Betty Gaedtke, Member	X				Via Email 03/13/17 12:37 pm
Marilyn Rogers, Member	X				Via Email 03/13/17 12:40 pm
T.C. Bear, Member	X				Via Email 03/13/17 1:19 pm

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 13, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 7, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Quote from AOS to do a Network Assessment and Documentation for the IT Department for \$6,680.00 to come out of IT's Budget

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/07/17 11:18 am
Thomas Mathews Vice-Chairman	X				Via Email 03/07/17 11:40 am
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/07/17 10:43 am
Ranny McWatters, Member	X				Via Email 03/07/17 11:22 am
Betty Gaedtke, Member	X				Via Email 03/07/17 12:24 pm
Marilyn Rogers, Member	X				Via Email 03/07/17 10:57 am
T.C. Bear, Member	X				Via Email 03/07/17 12:53 pm

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 7, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 31, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Increase Amount of \$17,000 More to the Contract Amount for Bridgeview Consulting

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/30/17 5:04 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/30/17 7:42 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/30/17 5:42 pm
Ranny McWatters, Member	X				Via Email 03/30/17 5:07 pm
Betty Gaedtke, Member	X				Via Email 03/31/17 10:01 am
Marilyn Rogers, Member	X				Via Email 03/30/17 5:53 pm
T.C. Bear, Member	X				Via Email 03/31/17 7:32 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 30, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 22, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To approve Resolution 032217-A for the Quapaw Food Services Authority

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/22/17 4:49 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/22/17 5:15 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/22/17 9:24 pm
Ranny McWatters, Member	X				Via Email 03/23/17 8:21 am
Betty Gaedtke, Member	X				Via Email 03/22/17 9:28 pm
Marilyn Rogers, Member	X				Via Email 03/23/17 9:48 am
T.C. Bear, Member	X				Via Email 03/23/17 7:42 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 23, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 14, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve Resolution 031417-A Requesting the Sec. of Int. Take Parcel of Land Consisting of Approximately 14.03 acres, more or less, into Trust.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/14/17 11:00 am
Thomas Mathews Vice-Chairman	X				Via Email 03/14/17 11:15 am
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/14/17 12:31 pm
Ranny McWatters, Member	X				Via Email 03/14/17 11:11 am
Betty Gaedtke, Member	X				Via Email 03/14/17 2:52 pm
Marilyn Rogers, Member	X				Via Email 03/14/17 11:02 am
T.C. Bear, Member	X				Via Email 03/14/17 11:20 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 14, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 2, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Job Description for the Grant Writer Manager Position. This Includes a Title Change and Added Duties as a Supervisor. Also to use the Original Grant Writer Job Description for a New Position.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/02/17 12:22 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/02/17 12:38pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/02/17 12:39 pm
Ranny McWatters, Member	X				Via Email 03/02/17 2:26 pm
Betty Gaedtke, Member	X				Via Email 03/03/17 2:08 pm
Marilyn Rogers, Member	X				Via Email 03/02/17 1:34 pm
T.C. Bear, Member	X				Via Email 03/02/17 1:16 pm

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 2, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 22, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Firms' Appraisals the CNA Needed for the USDA Housing Loan.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/22/17 9:18 am
Thomas Mathews Vice-Chairman	X				Via Email 03/22/17 9:41 am
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/22/17 9:30 pm
Ranny McWatters, Member	X				Via Email 03/23/17 8:19 am
Betty Gaedtke, Member	X				Via Email 03/22/17 12:33 pm
Marilyn Rogers, Member	X				Via Email 03/22/17 9:33 am
T.C. Bear, Member	X				Via Email 03/22/17 10:29 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 22, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 1, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Quote for New Flooring at the Picher Fire Station from Pritchard's Carpet Mill Outlet for \$5,188.04

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/01/17 8:42 am
Thomas Mathews Vice-Chairman	X				Via Email 03/01/17 9:06 am
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/01/17 9:02 am
Ranny McWatters, Member	X				Via Email 03/01/17 9:33 am
Betty Gaedtke, Member	X				Via Email 03/01/17 8:29 am
Marilyn Rogers, Member	X				Via Email 03/01/17 9:48 am
T.C. Bear, Member	X				Via Email 03/01/17 10:10 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 1, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 28, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve the Quote from TS3 for the Installation of Security Systems and Upgrades to the Existing Systems.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/28/17 3:44 pm
Thomas Mathews Vice-Chairman	X				Via Email 03/28/17 3:40 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/28/17 10:30 pm
Ranny McWatters, Member	X				Via Email 03/29/17 8:11 am
Betty Gaedtke, Member	X				Via Email 03/28/17 10:13 pm
Marilyn Rogers, Member	X				Via Email 03/28/17 9:51 pm
T.C. Bear, Member	X				Via Email 03/29/17 7:45 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 29, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: March 1, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To Approve Resolution 030617-A, Letter of Support, and Letter of Commitment for the Pelivan Transit & NEO Tribal Transit Consortium

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 03/01/17 8:43 am
Thomas Mathews Vice-Chairman	X				Via Email 03/06/17 3:13 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 03/01/17 9:03 am
Ranny McWatters, Member	X				Via Email 03/01/17 9:22 am
Betty Gaedtke, Member	X				Via Email 03/01/17 8:49 am
Marilyn Rogers, Member	X				Via Email 03/01/17 11:20 am
T.C. Bear, Member	X				Via Email 03/01/17 10:11 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

Thomas Mathews' vote came in after the initial certification and did not change the overall outcome.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On March 1, 2017 with a vote reflecting
6 yes; **0** no; **0** abstaining; and **1** absent.