

Quapaw Tribe Business Committee

Community Building

Regular Meeting

April 19, 2017

**CALL TO ORDER:** 9:02 a.m.

**INVOCATION:** Thomas Mathews

<b><u>ROLL CALL:</u></b>	John Berrey, Chairman	Present
	Thomas Mathews, Vice-Chairman	Present
	Tamara Smiley-Reeves, Sec. /Treas.	Present
	Marilyn Rogers, Member	Present
	T.C. Bear, Member	Present
	Betty Gaedtke, Member	Present
	Ranny McWatters, Member	Present

**DECLARATION OF QUORUM:** Announced by QTBC Chairman, John Berrey

**READING, CORRECTION AND APPROVAL OF MINUTES AND PHONE POLLS:** The minutes of the March 18, 2017 QTBC meeting and phone polls were presented for approval. **Motion by QTBC Member, Marilyn Rogers, to accept the minutes as well as the phone polls, with correction to minutes. Seconded by QTBC Secretary Treasurer, Tamara Smiley-Reeves. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**TREASURER'S REPORT:** The Treasurer's Report for the period ending March 31, 2017 was submitted to the QTBC in accordance with standard accounting procedures. **Motion by QTBC Member, Betty Gaedtke, to accept the treasurer's report, as submitted. Seconded by QTBC Member, Marilyn Rogers. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**PROGRAM REPORTS:** Written Program Reports were submitted in the QTBC packets for approval. **Motion by QTBC Vice Chairman, Thomas Mathews, to accept the program reports as presented. Seconded by QTBC Member, Ranny McWatters. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**PROGRAM DIRECTORS:**

**Patti Rice** (Social Services) – 1403 applications were processed for month of March. 2 for burial assistance, 10 veterans assistance, 76 for clothes/unmet needs and 1315 applications for utility assistance.

**Sherrie Nida** (JB Center) – The recent Warrior Weight Loss Challenge had 75 participants and 33 of those did the final weigh in. The John Berrey Fitness center acquired 10 new members during the weight

loss challenge and they each received a 60 free membership. The gym has seen a lot of action this past month with everything from volleyball, basketball and even prom. The Quapaw mini cheerleaders will start using the gym for practices the warmer it gets. For classes Zumba is now only on Mondays and Tuesdays and Thursday if the Walking Strong program. In addition, the JB Fitness Center will host Pow-wow Fit and they are coming down all the way from Canada so be looking for more information on that. Lastly, CFO Eric Bohn's wife Adele will be helping Sherrie put together a nutritional guide for the gym and its participants.

**Melissa Morris** (Tags) – The new office has worked out well and it is nice to have Kari and Hanan to help. The tag department has sent out over 157 renewal notices for the month of March. We also registered 80 new vehicles and renewed 108 vehicles. The total revenue for the month of March was \$10,116.75. Tags has also supplied 30 car seats to tribal youth. **QTBC Sec./Treas., Tamara Smiley Reeves, asked if was still doing the air conditioner program and if she still had any.** Melissa will have to double check, but yes, she still does supply air conditioners to tribal members.

**Tina Woods** (Counseling Services) – Counseling Services has maintained over 100 patients for over a year. Tina recently hosted a lunch and learn. This was to help law enforcement; attorneys and the court system better understand what services we provide and how we can help those in drug court. This was beneficial in showing them that we are a treatment facility and not a drug source.

**Jeff Reeves** (Fire/EMS) – We recently did an upgrade to dispatch and completely the quarterly and monthly fire inspections. Every facility does a great job with fire safety. The tribe's arson detection dog, Ron is the only one in the state of Oklahoma and has been a great asset to the tribe and surrounding communities. **QTBC Member, Ranny, asked if the dog can be used out of state. Jeff responded that he hasn't had to yet, but if they were asked Jeff saw no problem with him being used out of state.** The new ambulance has been inspected and is now operational. Lastly, the tribal administration will be doing a CPR training with Fire/EMS.

**Chris Roper** (QSA) – There are currently 63 employees, 18 are facilities. There are currently 3 open sites on the east side of Quapaw. We should have those wrapped up within the next 30 days. On the west side of Commerce is distal 13 and that will seeded in the next 30 to 60 days. In Picher, the field personnel people are using the old Tribal Marshals building instead of setting up the mobile site trailer. **QTBC Sec./Treas., Tamara Smiley Reeves, asked if the City Hall in Cardin was ever going to be tore down since it is a safety hazard.** Chris responded that it is ready to be tore down and that is something they will get working on soon. Lastly, QSA will also be remodeling the Q-Store.

**Hanan Matthews** (Enrollment) – Total enrollment is 4972 and the next meeting is later this afternoon. Hanan will be gone May 10-13 for an Enrollment Audit and Reconstruction Workshop. This workshop will be a necessary tool to help us better understand and organize the enrollment department.

**SUBCOMMITTEE REPORTS:** None

**GUEST:**

**Melissa Gaines** – Melissa came to the Business Committee to ask for a donation for the annual Jack King Pow-wow. She provided the Business Committee with a copy of the flier. **Chairman Berrey asked that the Business Committee have some time to review her request and get back to her.**

**Steve Owens** – Steve has been clean and sober now for 4 ½ years. He found the strength to stay sober through volunteering. The Ralph L. Bryant Sober Living House for Women has been his way of giving back. The RLB Sober Living House has already seen quite a few women come into the program and all but 1 have been Native American. Steve wants to help these girls with a few things they will need to keep being successful. They would like to purchase security cameras and a riding lawn mower. Steve estimated the cost being around \$1,500. **Motion by QTBC Vice-Chairman, Thomas Mathews, to donate \$1,500 to the RLB Sober Living House. Seconded by QTBC Member, Ranny McWatters. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**UNFINISHED BUSINESS:**

**Rob Weaver (RWI)** – RWI recently sent out letters regarding the new insurance cards and tribal members will be receiving the new cards soon. He explained that there are no major changes. We went from using Medtrak to MedOne. He informed everyone that they would need to hold on to their old cards until May 1<sup>st</sup> when the new cards come in to effect.

**NEW BUSINESS:**

SAIGE – No Action

Resolution 041917-A – **Motion by QTBC Secretary Treasurer, Tamara Smiley-Reeves, to adopt Resolution 041917-A with an amendment to the title reading community development not economic development. Seconded by QTBC Member, Marilyn Rogers. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**DONATIONS:**

Stroud Tigers – **Motion by QTBC Vice-Chairman, Thomas Mathews, to donate \$320 to the PSU football camp for Billie and Chayton Ellick. Seconded by QTBC Member, Ranny McWatters. Vote:**

**JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**Golden Gloves – Motion by QTBC Sec/Treas., Tamara Smiley-Reeves, to donate \$250 on behalf of the Quapaw Tribal Member. Seconded by QTBC Member, Ranny McWatters. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**Quapaw 12U Softball – Motion by QTBC Member, Betty Gaedtke, to donate \$489.95 to the Quapaw 12U Softball Team. Seconded by QTBC Member, Marilyn Rogers. Vote: JB, yes; TM, yes; TSR, yes; MR, yes; TB, yes; BG, yes; RM, yes; (7 yes, 0 no, 0 abstaining, 0 absent). Motion passes.**

**CLOSED SESSION: 9:55 am**

**RETURN TO OPEN SESSION: 11:43 am**

**TOPIC(S):**

1. Spoke with Chris Roper and Donna Mercer concerning personnel issues
2. Spoke with RWI and the BC concurs with their recommendations
3. Spoke with CFO, Eric Bohn regarding the settlement and tribal insurance

**BENEDICTION: Betty Gaedtke**

**ADJOURNMENT: 11:45 am**

/s/ Tamara Smiley-Reeves

Tamara Smiley-Reeves, Sec./Treas.

Minutes Prepared In Accordance with

Robert's Rules of Order

[Ronor (10<sup>th</sup> Ed.) PG 451, 1. 25-28

By: /s/ Hanan Matthews

Quapaw Tribal Business Committee Clerk

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee

On May 20, 2017 with a vote reflecting

7 yes, 0 no, 0 abstaining, 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 19, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To approve AG lease renewal Resolution 041917-A and Resolution 041917-B

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman	<b>X</b>				Via Email 04/20/17 8:23 am
Thomas Mathews Vice-Chairman	<b>X</b>				Via Email 04/20/17 8:25 am
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				Via Email 04/20/17 9:35 am
Ranny McWatters, Member	<b>X</b>				Via Email 04/20/17 10:26 am
Betty Gaedtke, Member	<b>X</b>				Via Email 04/21/17 11:04 am
Marilyn Rogers, Member	<b>X</b>				Via Email 04/20/17 9:15 am
T.C. Bear, Member	<b>X</b>				Via Email 04/20/17 10:59 am

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 20, 2017 with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 4, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To Approve a Statement of Work from AOS for the Active Directory Assessment for \$5,500.00.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman	<b>X</b>				Via Email 04/04/17 1:16 pm
Thomas Mathews Vice-Chairman	<b>X</b>				Via Email 04/04/17 1:43 pm
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				Via Email 04/04/17 2:13 pm
Ranny McWatters, Member	<b>X</b>				Via Email 04/04/17 4:44 pm
Betty Gaedtke, Member	<b>X</b>				Via Email 04/05/17 8:13 am
Marilyn Rogers, Member	<b>X</b>				Via Email 04/04/17 1:50 pm
T.C. Bear, Member	<b>X</b>				Via Email 04/04/17 1:46 pm

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 5, 2017 with a vote reflecting  
**7 yes; 0 no; 0 abstaining; and 0 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 20, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To approve the \$5,743.50 annual cost of Cisco Umbrella that aids in protecting the network.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman				<b>X</b>	<b>NO RESPONSE</b>
Thomas Mathews Vice-Chairman	<b>X</b>				Via Email 04/20/17 8:09 pm
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				Via Email 04/20/17 5:39 pm
Ranny McWatters, Member	<b>X</b>				Via Email 04/20/17 6:13 pm
Betty Gaedtke, Member				<b>X</b>	<b>NO RESPONSE</b>
Marilyn Rogers, Member	<b>X</b>				Via Email 04/20/17 8:39 pm
T.C. Bear, Member	<b>X</b>				Via Email 04/20/17 7:27 pm

**RESULTS: 5 YES; 0 NO; 0 ABSTAIN; 2 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 20, 2017 with a vote reflecting  
**5 yes; 0 no; 0 abstaining; and 2 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 28, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To Approve Resolution 042817-A to Amend the Land Description of Resolution 031417-A

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman	<b>X</b>				<b>Via Email 04/28/17 1:57 pm</b>
Thomas Mathews Vice-Chairman				<b>X</b>	<b>NO RESPONSE</b>
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				<b>Via Email 04/28/17 2:10 pm</b>
Ranny McWatters, Member	<b>X</b>				<b>Via Email 04/28/17 3:11 pm</b>
Betty Gaedtke, Member	<b>X</b>				<b>Via Email 05/01/17 11:55 am</b>
Marilyn Rogers, Member	<b>X</b>				<b>Via Email 04/28/17 2:05 pm</b>
T.C. Bear, Member	<b>X</b>				<b>Via Email 04/28/17 3:13 pm</b>

**RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.**

Betty Gaedtke's vote came in after the initial certification but did not change the outcome of the final decision

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 28, 2017 with a vote reflecting  
**5 yes; 0 no; 0 abstaining; and 2 absent.**



**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 5, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To approve the MedOne Healthcare Systems Pharmacy Service Agreement

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman	<b>X</b>				Via Email 04/05/17 4:44 pm
Thomas Mathews Vice-Chairman				<b>X</b>	NO RESPONSE
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				Via Email 04/05/17 3:31 pm
Ranny McWatters, Member				<b>X</b>	NO RESPONSE
Betty Gaedtke, Member	<b>X</b>				Via Email 04/06/17 4:08 am
Marilyn Rogers, Member	<b>X</b>				Via Email 04/05/17 2:55 pm
T.C. Bear, Member	<b>X</b>				Via Email 04/05/17 3:36 pm

**RESULTS: 5 YES; 0 NO; 0 ABSTAIN; 2 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 5, 2017 with a vote reflecting  
**5 yes; 0 no; 0 abstaining; and 2 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 5, 2017

**REQUEST FOR PHONE POLL:** QTBC Chairman, John Berrey

**CONDUCTED BY:** Hanan Matthews, Business Committee Clerk

**SUBJECT MATTER:** To approve Resolution 040517-A to allow EPA remediation

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
John Berrey, Chairman	<b>X</b>				Via Email 04/05/17 4:45 pm
Thomas Mathews Vice-Chairman	<b>X</b>				Via Email 04/05/17 3:28 pm
Tamara Smiley-Reeves Sec./Treas.	<b>X</b>				Via Email 04/05/17 3:30 pm
Ranny McWatters, Member	<b>X</b>				Via Email 04/05/17 4:05 pm
Betty Gaedtke, Member	<b>X</b>				Via Email 04/06/17 4:10 am
Marilyn Rogers, Member	<b>X</b>				Via Email 04/05/17 2:55 pm
T.C. Bear, Member	<b>X</b>				Via Email 04/05/17 3:36 pm

**RESULTS:** 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

**CERTIFICATION**

Approved by the Quapaw Tribal Business Committee  
On April 5, 2017 with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.