

Quapaw Tribe Business Committee

Community Building

Regular Meeting

September 16, 2017

CALL TO ORDER: 9:02 a.m.

INVOCATION: TC Bear

<u>ROLL CALL:</u>	John Berrey, Chairman	Absent
	Thomas Mathews, Vice-Chairman	Present
	Tamara Smiley-Reeves, Sec. /Treas.	Present
	Marilyn Rogers, Member	Present
	T.C. Bear, Member	Present
	Ranny McWatters, Member	Present
	Zack Turley, Member	Present

DECLARATION OF QUORUM: Announced by QTBC Vice-Chairman, Thomas Mathews.

READING, CORRECTION AND APPROVAL OF MINUTES AND PHONE POLLS: The minutes of the August 19, 2017 QTBC meeting and phone polls were presented for approval. **Motion by QTBC Member, Marilyn Rogers. Seconded by QTBC Member, Ranny McWatters. Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

TREASURER'S REPORT: The Treasurer's Report for the period ending August 31, 2017 was submitted to the QTBC in accordance with standard accounting procedures. **Motion by QTBC Member, TC Bear. Seconded by QTBC Member, Marilyn Rogers. Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

PROGRAM REPORTS: Written Program Reports were submitted in the QTBC packets for approval. **Motion by QTBC Member, Marilyn Rogers, to accept the program reports as presented. Seconded by QTBC Member, Zack Turley. Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

PROGRAM DIRECTORS:

Josh Lewis (Tribal Marshals) – We have sent 3 guys down south to help with the recent hurricanes in Texas and Florida. One of them was with the K9 Unit.

Mandy Dement (Family Services) – Mandy currently has 61 cases, 2 adoptions took place last month, and she has 17 domestic violence cases ongoing.

Tammy Arnold (Environmental) – The Environmental Department recently received a few grants for this fiscal year. An air grant which will be a little over \$288,000.00, a general assistance grant for \$125,000.00, a water 106 for \$111,000.00, and a water 319 \$32,000.00. On the EPA side environmental has remediated 402 acres and they are currently working on additional funding to finish Distal 13.

Trenton Stand (Realty) – Fee to Trust (FTT) for the area near Title VI is being done. We are waiting for them to close that out with the Bureau and issue a decision.

Tom Stelle (Housing) – Housing is currently doing a replacement and fixing to start a rehab in Miami and Tom mentioned all elder housing is full at the time. **Vice-Chairman asked how many rehabs or replacements can be done in a year?** Tom responded that if everything goes right they can do around 3 a year. It really just depends on if they are total replacements or just rehabs. Rehabs they can do anywhere from 2 to 4 a year. **Tamara asked how many people are on the waiting list for NAHASDA and elder housing.** Tom responded that there are about 10 to 12 people on the NAHASDA waiting list and there are about 7 on the list for elder housing, but most of them hear there is a waiting list and choose not to apply. **Tamara mentioned that with the FTT finally moving along we should be able to build more elder housing.**

Michael Richardson (IT) – IT is currently working on converting our email over to Office 365. They also have a few networking projects coming up.

SUBCOMMITTEES: None

GUEST:

Robert Weaver (RWI) – Rob mentioned that there is one time a year when you can update your Medicare supplements, Medicare part D and things like that and it's coming up in November. It opens on Nov. 7th and ends on December 8th.

UNFINISHED BUSINESS:

Resolution 091617-A – Revisions to the financial accounting procedures, record keeping for all tribal programs, the procurement policy, and the property management policy and procedures. **Motion by QTBC Member, Marilyn Rogers, to adopt Resolution 091617-A as presented. Seconded by QTBC Member, Zack Turley. Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

NEW BUSINESS:

QTBC Secretary Treasurer Tamara Smiley-Reeves – Tamara recently spoke to the Enrollment Committee and it was decided that if an official list of tribal members is ever needed that it be certified by the Enrollment Committee as such and that only the enrollment department can issue those. Steve Ward suggested a written policy stating those changes.

DONATIONS:

Peoria Kid Day – This event happened last week. Tamara mentioned that the next time they have a hamburger feed we donate some hamburger patties.

Quapaw Centennial Hay Days - Rob mentioned that Callie Darr is on the planning committee. **Vice-Chairman, Thomas Mathews will get ahold of Callie to discuss other ways to donate.**

River Bottom Sportsmen – Motion by QTBC Member, Ranny McWatters to donate \$1,000.

Seconded by QTBC Member, TC Bear. Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.

CLOSED SESSION: 9:35 am

RETURN TO OPEN SESSION: 11:01 am

TOPIC(S):

1. Spoke with Steve Ward regarding personal issues
2. Discussed employee evaluations with Eric Bohn
3. The BC concurs with the recommendations made by RWI
4. Motion to approve Resolution 091617-B. **Vote: JB, absent; TM, yes; TSR, yes; MR, yes; TB, yes; RM, yes; ZT, yes; (6 yes, 0 no, 0 abstaining, 1 absent). Motion passes.**

BENEDICTION: Ranny McWatters

ADJOURNMENT: 11:04 am

/s/ Tamara Smiley-Reeves _____

Tamara Smiley-Reeves, Sec./Treas.

Minutes Prepared In Accordance with

Robert's Rules of Order

[Ronor (10th Ed.) PG 451, 1. 25-28

By: /s/ Hanan Matthews _____

Quapaw Tribal Business Committee Clerk

CERTIFICATION

Approved by the Quapaw Tribal Business Committee

On October 23, 2017 with a vote reflecting

6 yes, 0 no, 0 abstaining, 1 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: September 6, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To approve the CASA MOU to operate in our Tribal Court

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 09/06/17 4:44 pm
Thomas Mathews Vice-Chairman	X				Via Email 09/06/17 4:49 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 09/06/17 2:45 pm
Ranny McWatters, Member	X				Via Email 09/06/17 3:28 pm
Zack Turley, Member	X				Via Email 09/06/17 3:19 pm
Marilyn Rogers, Member				X	NO RESPONSE
T.C. Bear, Member	X				Via Email 09/06/17 5:12 pm

RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On September 6, 2017 with a vote reflecting
6 yes; 0 no; 0 abstaining; and 1 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: September 6, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To approve the FY 2018 Budgets

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 09/06/17 4:44 pm
Thomas Mathews Vice-Chairman	X				Via Email 09/06/17 4:49 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 09/06/17 2:45 pm
Ranny McWatters, Member	X				Via Email 09/06/17 3:28 pm
Zack Turley, Member	X				Via Email 09/06/17 3:19 pm
Marilyn Rogers, Member				X	NO RESPONSE
T.C. Bear, Member	X				Via Email 09/06/17 5:12 pm

RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On September 6, 2017 with a vote reflecting
6 yes; 0 no; 0 abstaining; and 1 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: September 28, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To approve the purchase of a new camera system at the O-Gah-Pah Learning Center for \$40,000.00.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 09/28/17 3:15 pm
Thomas Mathews Vice-Chairman	X				Via Email 09/28/17 4:05 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 09/28/17 3:33 pm
Ranny McWatters, Member	X				Via Email 09/28/17 9:43 pm
Zack Turley, Member	X				Via Email 09/28/17 3:49 pm
Marilyn Rogers, Member	X				Via Email 09/28/17 3:53 pm
T.C. Bear, Member	X				Via Email 09/29/17 7:46 am

RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On September 28, 2017 with a vote reflecting
7 yes; 0 no; 0 abstaining; and 0 absent.

DOCUMENTATION OF AN ELECTRONIC - PHONE POLL

DATE: September 6, 2017

REQUEST FOR PHONE POLL: QTBC Chairman, John Berrey

CONDUCTED BY: Hanan Matthews, Business Committee Clerk

SUBJECT MATTER: To approve the Serenity Court Software for \$8,408.40 which includes software, licensing, support, on-site installation, and training.

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
John Berrey, Chairman	X				Via Email 09/06/17 4:44 pm
Thomas Mathews Vice-Chairman	X				Via Email 09/06/17 4:49 pm
Tamara Smiley-Reeves Sec./Treas.	X				Via Email 09/06/17 2:45 pm
Ranny McWatters, Member	X				Via Email 09/06/17 3:28 pm
Zack Turley, Member	X				Via Email 09/06/17 3:19 pm
Marilyn Rogers, Member				X	NO RESPONSE
T.C. Bear, Member	X				Via Email 09/06/17 5:12 pm

RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.

CERTIFICATION

Approved by the Quapaw Tribal Business Committee
On September 6, 2017 with a vote reflecting
6 yes; 0 no; 0 abstaining; and 1 absent.