

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 8, 2021

**REQUEST FOR PHONE POLL:** Human Resource Specialist, Alysia Petree

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve the Farmers' Market Food Hub Manager job description.

**SEE ATTACHMENTS:** Farmers' Market Food Hub Manager Job Description

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/08/21 2:38 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/12/21 3:07 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/09/21 8:09 AM
Lloyd Buffalo Member	<b>X</b>				Email 04/09/21 9:13 AM
Zack Turley Member	<b>X</b>				Email 04/08/21 4:37 PM
Michelle Newton Member	<b>X</b>				Email 04/09/21 8:30 AM
Jeremy Olsen Member	<b>X</b>				Email 04/08/21 3:14 PM

**RESULTS:** 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 12, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 11, 2021

**REQUEST FOR PHONE POLL:** Steva Stand, Tribal Administrator Assistant.

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant.

**SUBJECT MATTER:** To approve the \$1,000.00 donation to the Wyandotte After-Prom Project.

**SEE ATTACHMENTS:** Donation Request Email.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/12/21 2:14 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/12/21 2:06 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/12/21 2:07 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/12/21 2:57 PM
Zack Turley Member	<b>X</b>				Email 04/12/21 2:16 PM
Michelle Newton Member	<b>X</b>				Email 04/11/21 11:27 PM
Jeremy Olsen Member	<b>X</b>				Email 04/12/21 3:17 AM

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 12, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 7, 2021

**REQUEST FOR PHONE POLL:** Quapaw Nation Chairman, Joseph Byrd

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve Resolution 040721-A to transfer the remaining balance of the Ottawa Tribe of Oklahoma's FY 2020 Substance Abuse tribal shares to the Quapaw Nation. These tribal shares were previously operated by the Inter-Tribal Council (ITC).

**SEE ATTACHMENTS:** Resolution 040721-A and the Quapaw Nation Bilateral Amendment

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/08/21 9:48 AM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/09/21 1:52 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/11/21 1:01 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/07/21 8:25 PM
Zack Turley Member	<b>X</b>				Email 04/07/21 6:16 PM
Michelle Newton Member	<b>X</b>				Email 04/08/21 7:42 PM
Jeremy Olsen Member	<b>X</b>				Email 04/08/21 10:40 AM

**RESULTS:** 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 11, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** March 23, 2021

**REQUEST FOR PHONE POLL:** Tribal Administrator, Donna Mercer

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve the cooks' shower room enhancement for the additional cost of \$12,876.00. This will add a toilet and sink to the shower room.

**SEE ATTACHMENTS:** Bids

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
Joseph Byrd Chairman	X				Email 03/25/21 8:23 AM
Callie Bowden Vice-Chairman	X				Email 04/06/21 2:11 PM
Guy Barker Secretary/Treasurer	X				Email 04/06/21 2:12 PM
Lloyd Buffalo Member	X				Email 04/06/21 2:14 PM
Zack Turley Member	X				Email 04/06/21 2:33 PM
Michelle Newton Member	X				Email 03/24/21 9:11 PM
Jeremy Olsen Member	X				Email 04/06/21 2:12 PM

**RESULTS:** 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 6, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 5, 2021

**REQUEST FOR PHONE POLL:** Tribal Administrator, Donna Mercer

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve 2 deck lawnmowers.

**SEE ATTACHMENTS:** Bids

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 04/08/21 10:32 AM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/06/21 10:20 AM
Guy Barker Secretary/Treasurer				<b>X</b>	Email 04/08/21 10:33 AM
Lloyd Buffalo Member	<b>X</b>				Email 04/05/21 7:00 PM
Zack Turley Member	<b>X</b>				Email 04/05/21 9:00 PM
Michelle Newton Member	<b>X</b>				Email 04/05/21 5:59 PM
Jeremy Olsen Member	<b>X</b>				Email 04/05/21 7:40 PM

**RESULTS: 5 YES; 0 NO; 0 ABSTAIN; 2 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 8, 2021, with a vote reflecting  
**5 yes; 0 no; 0 abstaining; and 2 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 8, 2021

**REQUEST FOR PHONE POLL:** Tribal Administrator, Donna Mercer

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve the mechanic shop electrical upgrade using HK Electric.

**SEE ATTACHMENTS:** Bids

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/09/21 7:37 AM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/12/21 3:06 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/09/21 7:58 AM
Lloyd Buffalo Member	<b>X</b>				Email 04/09/21 9:13 AM
Zack Turley Member	<b>X</b>				Email 04/08/21 4:38 PM
Michelle Newton Member	<b>X</b>				Email 04/08/21 12:13 PM
Jeremy Olsen Member	<b>X</b>				Email 04/08/21 1:46 PM

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 12, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 15, 2021

**REQUEST FOR PHONE POLL:** Quapaw Nation Secretary/Treasurer, Guy Barker

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve Resolution 041521-A

**SEE ATTACHMENTS:** Resolution 041521-A

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/15/21 6:33 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/15/21 6:40 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/15/21 5:46 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/15/21 5:45 PM
Zack Turley Member	<b>X</b>				Email 04/15/21 5:32 PM
Michelle Newton Member	<b>X</b>				Email 04/15/21 6:05 PM
Jeremy Olsen Member	<b>X</b>				Email 04/15/21 6:39 PM

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 15, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 20, 2021

**REQUEST FOR PHONE POLL:** Steva Stand, Tribal Administrator Assistant

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve \$400 for the Quapaw 12U Softball Team

**SEE ATTACHMENTS:** Letter

NAME/POSITION	YES	NO	ABSTAIN	ABSENT	REMARKS
Joseph Byrd Chairman				X	Email 04/22/21 2:10 PM
Callie Bowden Vice-Chairman	X				Email 04/20/21 9:40 PM
Guy Barker Secretary/Treasurer	X				Email 04/20/21 4:42 PM
Lloyd Buffalo Member				X	Email 04/22/21 2:17 PM
Zack Turley Member	X				Email 04/20/21 6:43 PM
Michelle Newton Member	X				Email 04/20/21 4:47 PM
Jeremy Olsen Member			X		Email 04/20/21 11:47 PM

**RESULTS:** 4 YES; 0 NO; 1 ABSTAIN; 2 ABSENT. MOTION PASSES.

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 22, 2021, with a vote reflecting  
4 yes; 0 no; 1 abstaining; and 2 absent.



**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 22, 2021

**REQUEST FOR PHONE POLL:** Zack Turley, BC Member

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant

**SUBJECT MATTER:** To approve a jackhammer and spade chisel tool for the gravediggers.

**SEE ATTACHMENTS:** Bids

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman	<b>X</b>				Email 04/22/21 2:53 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/22/21 11:00 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/23/21 9:33 AM
Lloyd Buffalo Member	<b>X</b>				Email 04/22/21 12:51 PM
Zack Turley Member	<b>X</b>				Email 04/22/21 12:39 PM
Michelle Newton Member	<b>X</b>				Email 04/22/21 6:14 PM
Jeremy Olsen Member	<b>X</b>				Email 04/22/21 12:32 PM

**RESULTS: 7 YES; 0 NO; 0 ABSTAIN; 0 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On April 23, 2021, with a vote reflecting  
7 yes; 0 no; 0 abstaining; and 0 absent.

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 27, 2021.

**REQUEST FOR PHONE POLL:** Tribal Administrator, Donna Mercer.

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant.

**SUBJECT MATTER:** To approve the Quapaw Nation Contract Services Agreement.

**SEE ATTACHMENTS:** Contract Services Agreement.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 05/04/21 12:14 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 05/03/21 4:10 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/27/21 3:01 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/27/21 8:14 PM
Zack Turley Member	<b>X</b>				Email 04/27/21 7:52 PM
Michelle Newton Member	<b>X</b>				Email 04/27/21 4:52 PM
Jeremy Olsen Member	<b>X</b>				Email 04/27/21 8:35 PM

**RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On May 4, 2021, with a vote reflecting  
**6 yes; 0 no; 0 abstaining; and 1 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 15, 2021

**REQUEST FOR PHONE POLL:** BC Member, Zack Turley

**CONDUCTED BY:** Tribal Administrator Assistant, Steva Stand

**SUBJECT MATTER:** To approve a Side by Side for the bison operations.

**SEE ATTACHMENTS:** Bids

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 05/04/21 12:31 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/15/21 4:07 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/15/21 4:10 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/15/21 4:24 PM
Zack Turley Member	<b>X</b>				Email 04/15/21 12:56 PM
Michelle Newton Member	<b>X</b>				Email 04/15/21 6:21 PM
Jeremy Olsen Member	<b>X</b>				Email 04/15/21 2:27 PM

**RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On May 4, 2021, with a vote reflecting  
**6 yes; 0 no; 0 abstaining; and 1 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 21, 2021.

**REQUEST FOR PHONE POLL:** Donna Mercer, Tribal Administrator.

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant.

**SUBJECT MATTER:** To approve the revised BC Executive Secretary job description.

**SEE ATTACHMENTS:** BC Executive Secretary job description.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 05/04/21 1:07 PM
Callie Bowden Vice-Chairman	<b>X</b>				Email 04/25/21 10:47 PM
Guy Barker Secretary/Treasurer	<b>X</b>				Email 04/27/21 10:41 AM
Lloyd Buffalo Member	<b>X</b>				Email 04/26/21 12:08 PM
Zack Turley Member	<b>X</b>				Email 04/26/21 9:53 AM
Michelle Newton Member	<b>X</b>				Email 04/27/21 8:43 AM
Jeremy Olsen Member	<b>X</b>				Email 04/26/21 9:24 AM

**RESULTS: 6 YES; 0 NO; 0 ABSTAIN; 1 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On May 4, 2021, with a vote reflecting  
**6 yes; 0 no; 0 abstaining; and 1 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 26, 2021.

**REQUEST FOR PHONE POLL:** Donna Mercer, Tribal Administrator.

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant.

**SUBJECT MATTER:** To approve the Procurement Policy Addendum.

**SEE ATTACHMENTS:** Procurement Policy Addendum.

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 05/04/21 1:30 PM
Callie Bowden Vice-Chairman				<b>X</b>	Email 05/04/21 1:30 PM
Guy Barker Secretary/Treasurer				<b>X</b>	Email 05/04/21 1:31 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/26/21 12:11 PM
Zack Turley Member	<b>X</b>				Email 04/26/21 2:17 PM
Michelle Newton Member	<b>X</b>				Email 04/26/21 1:17 PM
Jeremy Olsen Member	<b>X</b>				Email 04/26/21 10:13 AM

**RESULTS: 4 YES; 0 NO; 0 ABSTAIN; 3 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On May 4, 2021, with a vote reflecting  
**4 yes; 0 no; 0 abstaining; and 3 absent.**

**DOCUMENTATION OF AN ELECTRONIC - PHONE POLL**

**DATE:** April 26, 2021.

**REQUEST FOR PHONE POLL:** Donna Mercer, Tribal Administrator.

**CONDUCTED BY:** Steva Stand, Tribal Administrator Assistant.

**SUBJECT MATTER:** To approve the Standard Operating Procedures (SOP).

**SEE ATTACHMENTS:** Standard Operating Procedures (SOP).

<b>NAME/POSITION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Joseph Byrd Chairman				<b>X</b>	Email 05/04/21 1:57 PM
Callie Bowden Vice-Chairman				<b>X</b>	Email 05/04/21 1:58 PM
Guy Barker Secretary/Treasurer				<b>X</b>	Email 05/04/21 1:58 PM
Lloyd Buffalo Member	<b>X</b>				Email 04/29/21 9:42 AM
Zack Turley Member	<b>X</b>				Email 04/29/21 1:37 PM
Michelle Newton Member	<b>X</b>				Email 04/29/21 9:34 AM
Jeremy Olsen Member	<b>X</b>				Email 04/29/21 9:53 AM

**RESULTS: 4 YES; 0 NO; 0 ABSTAIN; 3 ABSENT. MOTION PASSES.**

**CERTIFICATION**

Approved by the Quapaw Nation Business Committee  
On May 4, 2021, with a vote reflecting  
**4 yes; 0 no; 0 abstaining; and 3 absent.**