



Quapaw Tribe of Oklahoma
Department of Higher Education Guidelines
(As of 10/04/17)

FUNDING PERIODS:

<u>SEMESTER</u>	<u>OPENS</u>	<u>CLOSES</u>
SPRING	November 1 st	February 28 th (29 th Leap Years)
SUMMER	May 1 st	July 31 st
FALL	July 1 st	September 30 th

REQUIREMENTS TO APPLY:

You are an enrolled member of the Quapaw Tribe **eligible for services*****

You are a high school or GED graduate

You have been admitted to an accredited college, university, vocational, or graduate school.

You understand that a complete application and all supporting documents (including Academic Probation paperwork) must be postmarked by the deadline.

*****NOW, THEREFORE BE IT RESOLVED** by the Business Committee of the Quapaw Tribe of Oklahoma, effective January 1, 2012, new enrollees to the Quapaw Tribal Roll, excluding infants enrolled before his/her first birthday, are eligible for services provided by the Social Services/ Higher Education Programs and the Quapaw Tribal Member Insurance Plan during the fiscal year following the fiscal year in which he/she was enrolled with the Quapaw Tribe.

REQUIRED FORMS, DOCUMENTATION, ETC.:

Incoming Freshmen Only

(If you have NOT received academic transcript credits at an institution of higher education)

Completed Quapaw Higher Education **Application**

Copies of **Tribal Enrollment Card, Social Security Card and Photo ID**

History of the Quapaw Tribe Essay (packet available online, by mail, or in Higher Education office)

Release of Information form signed

Official verification of enrollment** with credit hours indicating enrollment

Continuing Students Only

(If you have received academic transcript credits at an institution of higher education)

Completed Quapaw Higher Education **Application**

Copies of **Tribal Enrollment Card, Social Security Card and Photo ID**

Traditional Educational essay OR Alternative Essay (available online, by mail or in Higher Ed office)

Release of Information form signed

Official transcript** indicating all resident and transfer hours, grades, and cumulative grade point average

Official verification of enrollment** with credit hours indicating enrollment

****VERIFICATION OF ENROLLMENT:**

A **student's schedule**, as printed from the school's student portal may be accepted as verification of enrollment;

If the **student's course schedule is listed on the official or unofficial transcript**, this *may also be accepted* as verification of enrollment.

****OFFICIAL/UNOFFICIAL TRANSCRIPTS:**

If printed from the school's student portal or by the registrar's/admissions office, a **student's unofficial transcript may be accepted in lieu of the official transcript**, as long as both the cumulative and semester GPAs for the previously funded semester are included in the transcript.

GRADE REQUIREMENTS:

Students are required to maintain a 2.0 cumulative and semester GPA;

Should either GPA fall below 2.0, a student will be placed on Academic Probation;

As long as the student shows academic progress, they will remain on Academic Probation but still receive their funding, until both GPAs are once again at 2.0 or above.

Should a student's GPAs both fall below 2.0, then the student will not be eligible for further funding until at least of the GPAs is at 2.0., at which time he/she would remain on Academic Probation.

APPLICATION SUBMISSION:

Applications must be mailed or hand delivered; faxed or emailed applications will not be accepted.
Late or incomplete applications will not be accepted.

FUNDING AMOUNTS:

Funding for **Fall and Spring** semesters is \$150.00 per credit hour up to *15 credit hours*, for a total of up to \$2,250.00 per Fall and Spring semester; Funding for **Summer** semesters is \$150.00 per credit hour up to *6 credit hours*, for a total of up to \$900.00 per Summer semester;

CHECKS:

Checks are no longer available for pick up--they will be mailed only; NO EXCEPTIONS.

Please allow up to 30 days for your check to be processed. Therefore, calling the Higher Education Department or accounting staff inquiring as to the status of your check before the 30 days actually creates a setback for the departments in processing your check.

ESSAYS:

All new applicants will be required to complete the History of the Quapaw Tribe as their first essay.

After their initial application, students will be able to choose between the traditional educational or the optional essay, each semester.

ALL essay packets (required first-time applicant, traditional educational essay and all alternative essays) will be available online, in the Higher Education office or can be mailed to a student.

All essays will be at least 450 words in length; if not, the application will be considered incomplete and returned to the applicant for completion. The essay must be returned by the application deadline.

RELEASE of INFORMATION:

Unless listed on the student's Release of Information (RoI), NO information about the student or his/her application can be released or discussed with any person—this includes parents, guardians, grandparents, spouses, significant others, siblings, or school officials.

GRADUATE STUDENTS:

Graduate students are funded at the same rates as undergraduate students:

Funding for **Fall and Spring** semesters is \$150.00 per credit hour up to *15 credit hours*, for a total of up to \$2,250.00 per Fall and Spring semester; Funding for **Summer** semesters is \$150.00 per credit hour up to *6 credit hours*, for a total of up to \$900.00 per Summer semester.

CONTACT INFORMATION:

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